

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2018-19

Letter of Approval (LoA)

F.No. Eastern /2018-19/1-3760430631

Date: 10-Apr-2018

The Registrar
DEPARTMENT OF MANAGEMENT STUDIES JIS UNIVERSITY

Sub: Letter of Approval 2018-19

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2016 notified by the Council vide notification number F.No.AB/AICTE/REG/2016 dated 30/11/2016 and amended on December 5, 2017 and other notifications, as applicable and published from time to time, I am directed to convey the approval to

Permanent Id		Application Id	1-3760430631
Name of the Deemed to be / State Private University	DEPARTMENT OF MANAGEMENT STUDIES JIS UNIVERSITY	Institution Address	81, NILGUNJ ROAD, AGARPARA, KAMARHATI, NORTH 24 PARGANAS, West Bengal, 700109
University Type	University Managed-Private	Region	Eastern

To conduct following Courses with the Intake indicated below for the Academic Year 2018-19

Application Id : 1-3760430631						
Sr. No.	Program	Shift	Level	Course	Full/ Part time	Intake Approved for 2018-19
1	MANAGEMENT	1st	POST GRADUATE	BUSINESS ADMINISTRATION	FT	60

+FT –Full Time,PT-Part Time

The Deemed to be/ State Private University shall admit students upto 15th August 2018 and send information about commencement of the above courses to AICTE

The Institution shall fulfill the following general conditions:

1. The management shall provide adequate funds for development of land and related infrastructure, instructional and other facilities as per norms and standards laid down by the Council from time to time and for meeting recurring expenditure.
2. The Eligibility Criteria for admissions shall be made in accordance with the regulations notified by the Council in Approval Process Handbook.
3. The curriculum of the course, the procedure for evaluation / assessment of students may be in accordance with the Model Curriculum and Exam reforms prescribed by the AICTE from time to time.
4. The management of the Institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
5. No excess admission shall be made by the Institution over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.
6. The Institution shall not have any collaborative arrangements with any other Indian and / or Foreign Universities for conduct of technical courses without obtaining prior approval from AICTE. In case any violation is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.
7. The Institution shall operate only from the approved location, and that the institution shall not open any off campus study centers /

extension centers directly or in collaboration with any other institution / university / organization for the purpose of imparting technical education without obtaining prior approval from the AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.

8. The accounts of the Institution shall be got audited annually by a certified Chartered Accountant by the institute and shall be open for inspection by the Council or persons authorized by it.
9. The Heads of Departments, the teaching and other staff shall be appointed in given time frame and selection shall be done according to procedures, qualifications and experience prescribed by the Council from time to time and pay scales shall be as per the norms prescribed by the UGC/AICTE from time to time.
10. The Institution shall publish an information booklet before commencement of the academic year giving details regarding the Institution and courses / programs being conducted, academic calendar, fees charged and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure on the Institute Website. The information shall be revised every year with updated information about all aspects of the Institute.
11. If the Institution fails to disclose the information or suppresses and / or misrepresents the information, appropriate action as per the notified regulations shall be initiated against the Institution.
12. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any mis-representation, violation of norms & standards, mal-practices etc.
13. The Institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
14. In the event of a student / candidate cancelling the admission before the starting of the course, the wait listed candidates should be given admission against the vacant seats. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded to the student / candidate withdrawing from the program. It would not be permissible for the Institute to retain the School / Institution Leaving Certificates in original to force retention of admitted students and not to charge fees for the remaining period if a student cancels the admission at any point of time.
15. The Institution shall take appropriate measures for prevention of ragging in any form, in the light of AICTE regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009 (F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009). In case of failure to prevent the instances of ragging by the Institution, the Council shall take appropriate action as per the notified regulations.
16. Institution shall not conduct any UG/ PG/ Diploma Level Courses/ Programmes as mentioned in the Approval Process Hand Book through Distance Education/ ODL mode.

The Institution shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the approval, in case it observes any violation of the above conditions and / or non-adherence to the norms and standards prescribed by the Council, mis-representation of facts and submitting factually incorrect information to it.

Prof. Alok Prakash Mittal
Member Secretary, AICTE

Copy to:

1. **The Regional Officer,**
All India Council for Technical Education
Plot No. 1A, 5th Floor, DTE(Pb..) Building,
Dakshin Mark, Sector 36-A, Chandigarh-160 036
2. **The Principal Secretary**
The Secretary (Technical education)
Govt. of West Bengal,
Bikash Bhawan, Room No. 602,
6th Floor Salt Lake, Kolkata-700091
3. **Guard File(AICTE)**

Note: Validity of the Course details may be verified at <http://www.aicte-india.org/>

** Individual Approval letter copy will not be communicated through Post/Email. However, consolidated list of Approved Institutions(bulk) will be shared through official

Email Address to the concerned Authorities mentioned above.